

**City of Belmont
PARKS & RECREATION COMMISSION
MINUTES OF REGULAR MEETING OF NOVEMBER 2, 2016
One Twin Pines Lane, City Council Chambers**

CALLED TO ORDER AT 7:00 PM

COMMISSIONERS PRESENT: Vargas, Foehr, Fine, Michaels, Mittelstadt, Bortoli, Sebti and Block

COMMISSIONERS ABSENT: Sullivan

STAFF PRESENT: Parks and Recreation Director Gervais, Recreation Specialist Giacoletto and Administrative Assistant Saggau

ANNOUNCEMENTS/AGENDA AMENDMENTS

Commissioner Michaels commented on Belmont's 90th Birthday event at the Historical Society.

Chair Vargas noted the California Library Association will recognize the Belmont Library for the creation of the Belmont Poet Laureate.

CONSENT CALENDAR

October 5, 2016 Minutes

ACTION: On a motion by Commissioner Mittelstadt, seconded by Commissioner Foehr, the Consent Calendar was approved. Vote 5 Commissioners and 2 Youth Commissioners in favor. (Commissioner Block abstained, Commissioner Sullivan absent)

ITEMS OF BUSINESS

Update on the Youth Advisory Committee Activities

Recreation Specialist Giacoletto reviewed the formation of the Youth Advisory Committee (YAC). The following YAC members introduced themselves: Maggie Pavao, Abby Sanders, Victor Li, Sam Perry, Madison Gates, Mikayla Cheng, Noah Braunstein, Brennan Dai, Alexandra Poda, Maddie Artap, and Yamini Prasad. Additional YAC members include Yannie Lam and Isaac Braunstein.

Recreation Specialist Giacoletto noted there are a total of 13 YAC members and two Parks & Recreation Youth Commissioners that serve as Liaisons. Room E at Barrett Community Center has been designated the Youth Teen Room. YAC member Sam Perry reviewed improvement ideas for Barrett Community Center that are recommended by YAC.

YAC member Noah Braunstein reported on YAC's plan to host a Talent Show for young people. He added that YAC would also like to add a shade structure and snack shack at the Barrett Community Center.

YAC member Madison Gates provided further details on ideas for the Talent Show.

Parks & Recreation Director Gervais noted the City received a Grant from the County of San Mateo in the amount of \$190,000 to help expand youth and teen programs.

Commissioners provided their comments and suggestions:

- Create short terms goals
- Consider long term goals for future YAC members
- Recommend YAC members attend other city meetings and events such as the General Plan and Infrastructure Repair meetings
- Visit YACs in other cities for ideas
- Review agenda items on Parks & Recreation Commission agenda and provide feedback
- Have Parks & Recreation Commission review the grant expenditure.

Update on the Construction Projects at Alexander Park and Davey Glen Park

Parks and Recreation Director Gervais reported on the progress of the Alexander Park Restroom Project. He noted the park would be closed for approximately two months during construction.

Parks and Recreation Commissioners provided comments and suggestions for Alexander Park:

- Keep Neighborhood informed about the project
- Close park for shortest time possible
- Youth Commissioner Sebt suggested providing sports equipment at the parks for people to use. It was decided to try setting up a program in a park similar to the Free Little Library where instead of books people could borrow or leave sports equipment.
YAC could work with Belmont Connects to create bins for sports equipment program

Parks and Recreation Director Gervais reviewed the progress and presented photos of the construction at Davey Glen Park. He noted the area behind the playground where 10 additional trees will be planted. He explained the project is approximately 40 percent complete and is expected to be completed in March 2017.

Commissioner Mittelstadt questioned if the interpretive sign design that the City Council did not approve due to cost would come back to the Commission.

Chair Vargas summarized the Commissioners input and suggestions:

- Enhance public relations during construction
- Bring tree planting/landscaping plans back to Parks & Recreation Commission
- Consider options for interpretive sign completion
- Plan for Grand Opening Ceremony
- Review Park Rules

OTHER BUSINESS / UPDATES

Department Reports

Parks and Recreation Director Gervais reported on the following:

- Winter/Spring Activity Guide
- Holiday Craft Faire
- VOICES and YAC to attend City Council Meeting
- Dog Management Ad-Hoc Committee
- New Chairs in the Twin Pines Senior and Community Center

Future Agenda Items

Energy Project – Future Solar Options
Davey Glen Park Trees
Interpretive Sign for Davey Glen Park
Water Usage
Open Space Update
Youth Engagement Grant
Field Use

ADJOURNMENT

The meeting was adjourned at 9:00 p.m.

Jonathan Gervais
Parks and Recreation Director